



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>	GOVERNMENT NATIONAL COLLEGE
• Name of the Head of the institution	Dr Sandeep Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01666220902
• Mobile no	9416090015
• Registered e-mail	iqac.gncsirsa@gmail.com
• Alternate e-mail	gnc@gncsirsa.com
• Address	Hisar Road, Opp main Bus Stand Sirsa
• City/Town	Sirsa
• State/UT	Haryana
• Pin Code	125055
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	CDLU SIRSA				
• Name of the IQAC Coordinator	Dr Satya Paul				
• Phone No.	9416944090				
• Alternate phone No.	9499177902				
• Mobile	9416090015				
• IQAC e-mail address	iqac.gncsirsa@gmail.com				
• Alternate Email address	naac@gncsirsa.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.gncsirsa.com/agar">https://www.gncsirsa.com/agar</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.52	2015	01/05/2015	30/04/2020
<b>6. Date of Establishment of IQAC</b>	10/12/2012				
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	Yes				
• Upload latest notification of formation of IQAC	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>No</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Water and Green Rooms facilities at Play Ground Meetings of Alumni Purchasing/subscribing e-contents in Library	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Water and Green Rooms facilities at Play Ground Meetings of Alumni Purchasing/subscribing e-contents in Library	Green rooms and drinking water facilities are now available t play ground. A formal alumni meet held. Library subscribed e-contents in the form of digital library.
<b>13.Whether the AQAR was placed before statutory body?</b>	
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	<b>No</b>
Name	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>
<b>14.Whether institutional data submitted to AISHE</b>	

Year	Date of Submission
2020-2021	21/02/2022
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	12
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	5367
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1022
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	1558
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	121

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	127
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	49
Total number of Classrooms and Seminar halls	
4.2	347.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	75
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a very effective mechanism of curriculum delivery which it has standardised after many years of experience in the field. The college strives for ensures effective curriculum delivery systematically and in strategically transparent mechanisms.

The college is affiliated form CDLU, Sirsa which provides a common academic calendar having broad details of various activities like Examination holidays and teaching period per semester. The college follows the university's academic calendar and executes it after preparing the colleges own calendar.

The departments prepare the detailed academic calendar incorporating various activities as required by a particular department. It is in sync with the College academic calendar. Heads of Departments

conduct the meetings to distribute workload, allot subjects, plan the activities of the department and review the completed syllabus. The teachers of each department maintain the detailed lesson plans and details of all the activities organised by the department through subject society functions. The institution follows traditional as well as contemporary methods to deliver lectures to the student. Our faculty is committed to using teaching aids whenever necessary to make the teaching most effective and comprehensive.

The Principal monitors the effective implementation of the Calendar through formal meetings with Heads of Departments and if necessary informal discussions with faculty.

The college Time Table committee prepares the master Time Table. The classes are distributed by heads of the department in their respective departments. Time Tables are displayed on the Notice Board and also uploaded on the college website. The syllabus is also provided to the students through the college website. Periodic assessment of curriculum delivery is conducted by the faculty through HODs.

Well-equipped laboratories are used for curriculum delivery of practical. The students maintain the practical files which are checked by the concerned teachers and HOD. The lab staff maintains a diary of experiments done every day.

Various Teaching Aids like charts, maps, models and specimens are used in addition to the use of various effective ICT aids like smart boards and projectors. Effective implementation of the curriculum is also strengthened by methods like group discussion, quizzes, debates etc.

The teachers also document the syllabi and topics through Video Lectures prepared by them and shared through YouTube channels or WhatsApp or Google Classroom. The students have also been provided with relevant YouTube links related to the topics of their syllabi.

Study materials, pdf files, ppts, notes and question banks are also provided in the class, in the students what's app group and through mails.

Roel of the library can not be ignored in the effective delivery of the curriculum. In addition to the central library, most of the department maintains a Department Library to facilitate the student's access to books available in concerned subjects and

topics. The textbooks are issued to the students based on their needs and availability of the books. The record of the same is maintained in the Department Library Issue/ return register maintained by concerned departments.

Effective delivery of the curriculum also needs updated teaching faculty. The college encourages the faculty to participate in various workshops/ seminars/ Orientation and Refresher courses etc to update their knowledge of the subject.

An effective feedback mechanism is required to know the various shortcomings in the teaching-learning methods. The college collects feedback from the faculty and students and analyse it for the performance of the faculty and students and prepares further strategies for the betterment of the institution.

The departments also maintain the results of the students for further planning and guidance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.gncsirsa.com/rollnumbers-timetable">https://www.gncsirsa.com/rollnumbers-timetable</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The continuous Internal Evaluation is assessed at two levels by the Institution,

- 1) Institution Level
- 2) University Level

At the institutional level, The Continuous Internal Evaluation is done through Internal Assessments and one class test every semester. The attendance of each student is also recorded as it is also associated with awards. course-wise assignments and tests are taken from the students at a definite time as mentioned in the academic calendar of the college. In addition to these written assignments, an oral assessment is done through group discussion/ debates etc. The departments concerned maintain the records of all such activities. The CIE at the college level contributes to 20% of the



total evaluation by the university.

At the University level, The CIE also is catered with, which includes the Semester End examination, the project viva-voice; this keeps the student on constant evaluation. It consists of the remaining 80% assessment of the student

The Practical Exams and final semester exams are held by the College and the External Examiners are appointed by the University.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.gncsirsa.com/academic-calender">https://www.gncsirsa.com/academic-calender</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

7



File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

143

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Co-curricular and Extracurricular Activities

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Actually, the university decides the syllabus and college has to follow it. But in this limitations college do its

best for above said issues. Some of the steps taken are below:

### 1. Gender

Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster competitions, presentations, etc.

### 2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the college during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns. Celebration of various special days like World Environment Day, N.S.S. Day, etc.

### 3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under

N. S. S., N.C.C., YRC, and Political science department help to inculcate human values among students. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, prevention of drug abuse awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students**

E. None of the above

Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>E. Feedback not collected</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
5367	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
1430	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At the entry level, class XII scores are taken as the initial indicator of students' learning ability. Further judgement in subsequent years is based on academic performance, level of alertness, participation in discussions, and mid-semester evaluations. These are augmented by observations made by mentors. Students themselves express extra interests in subjects or approach teachers with their problems.

Previous result, Class tests, assignments, performance and attendance are the tools to assess the learning levels of students.

The students admitted in our college are coming from various economic sections and communities of the society. Most of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society.

Our college has a fair system for admission process. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table.

The institution always girl students for enrolment in college in order to equip them with the higher education so that they can become empowered at themselves to face the future competition and to create their own entity.

After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well

as the performance in the class test, internal examinations.

Accordingly, slow learners are provided motivating environment to improve their pace through patient repetition and innovative methods of learning such as Role Play, audio visual tools to supplement textbooks etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5367	121

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GNC community believes that learning is not a teacher-centric exercise. It should attempt to cater to the needs of the student community. This faith is translated into practice by introducing innovative student centric methods along with the conventional teaching framework.

GNC also believes in the adoption of students' centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected in project work, Field Visit, Industrial visit& guest lectures

One of the major innovative methods is the introduction of project work in all programmes. Students are asked to learn through experiential learning from working with independent/group projects.

This is supplemented with field visits/ industrial visits for many departments. The field experiences are a successful move towards participative learning. As part of the internal evaluation learners are to prepare assignments. This necessitates application of problem solving methodologies and use of innovative skills. Some departments also use Discussions/Group task, Debates /Role-Play / Group Discussions and Case study methods to deliver curriculum objectives.

Another successful strategy in student centric methodology is the introduction of open elective subjects (CBCS) in PG courses in all the teaching departments of the college. Students are given freedom to opt the courses of their choice.

Other initiatives are;

Induction program to the first year UG and PG students to initiate them into academics and campus life.

The institution conducted interactive programs on special day celebrations such as International Women's Day, National Science Day, ?????????? ?????????? ??????, Talent Search Competition, Programs organised by Legal Literacy Cell to showcase the competence of the students in their respective disciplines.

Some departments of the college offer motivational talk to the beginners for the student's betterment.

Various levels of Completion Programs like

- Poster Making,
- Essay writing competitions ,
- Speech competitions ,
- Talent Search Completions
- National Level of Quiz Completions
- Motivational Lectures by Resource Persons



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

- ICT enabled teaching methodologies like e-mail, animated or live video demonstrations, online lectures, e-mails etc are regularly used by faculty.

#### ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the campus. There are photo state machines available in campus.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Room- One seminar hall is equipped with all digital facilities.
7. Smart Board- One smart board is installed in the campus.
8. Online Classes through (Zoom, Google Meet, CiscowebX, Google Classroom)
9. Digital Library resources (SOUL)

#### Use of ICT By Faculty-

1. PowerPoint presentations- Faculties are encouraged to use

power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

2. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
3. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
4. Video Conferencing- Students are counseled with the help of Zoom / Google

meet applications.

Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

121

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

121

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment (I.A) is transparent and robust in terms of frequency and variety. Students are acquainted with basic

eligibility for I.A evaluation through given Assignments.

At the beginning of session, the basic mechanism of I.A as laid down by CDLU is communicated to students. College notifies the evaluation process and related documentation on notice board. This includes the distribution of marks and schedule of I.A. Division of 20 marks is discussed in detail defining exactly how grading is done along with attendance policy during tutorial and regular classes. This way, students know right from the beginning that attendance is an important part of I.A scores.

Attendance of students is regularly marked in register by respective teacher which is monitored by principal of college.

To make the mechanism of I.A robust, university cell and NSO committee ensures that university roll numbers are not issued to students who don't meet the eligibility criteria.

There is complete transparency in the internal assessment for each assessment method. Any objection raised by students is met by respective teacher before finalizing the same. At the end of each semester, Internal Assessment Committee verifies the internal marks for all the students.

All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers.

Syllabus of each course in form of date wise lesson plan is displayed on student's notice board at the beginning of each semester that in case of absenteeism, students know of the topics dealt with. Periodic instructions issued by university are promptly communicated to students in classes and the same are displayed on notice board and shared in whatsapp group. Mentors are entrusted with the duty of creating awareness among students regarding.

Syllabus for internal assessment is communicated to students well in advance.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the beginning of the semester, faculty members inform the students about various components of internal assessment i.e. two assignments, one Class test and at least 75% attendance.

The internal assessment test schedules are prepared as per university guidelines and are communicated to students well in advance.

The corrected answer papers of the students are distributed to them for verification and any grievance is redressed immediately. The marks obtained by students in internal assessment tests are displayed on college notice board.

Day to day performance of the students is accessed for every lab work which includes regularity, performance, viva and promptness in submitting the assigned practical work.

For lab courses, practical approach to real-time application is tested by viva voce which involves an external examiner that accounts for more transparency. There is full-fledged independent committee for smooth conduct of examination comprising of Centre superintendent and invigilators from other colleges. To ensure transparency and curb various mall practices, university is following the practice of appointing Superintendent exam at centre and flying squad from other colleges.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and

displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level

The institution is running Under Graduate (B.A,BA Economics Hons, B.sc, B. com) and Post Graduate (M.A English, Hindi Punjabi, Pol.Science, Psychology, History and M.A Economics) courses for the students. M.A.History and BA Hons Economics are introduced in the college from 2019-2020 session.

There are 21subjects in the college along with 32 subjects combinations such as English, Hindi, Political Science, Geography, Economics, Psychology, History, Music (Vocal and Instrumental) Physical Education, Public Administration, Punjabi, Environmental Studies, Computer Science, Computer Awareness Compulsory Computer Education(CCE) Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this BA Economics Hons introduced in the year (2019-20).

Department of English

Programme Outcomes

- Developing intellectual, personal and professional abilities through effective communicative skills; ensuring high standard of behavioral attitude through literary subjects and shaping the students socially responsible citizens.
- On successful completion of the programme, the students are introduced to communicative skills, to define, classify and understand the methods of communication, to improve their LSRW (listening Speaking Reading and Writing) skills, to enable



them to practice those skills in their daily life.

- On successful completion of the programme, the students will be accurate both in oral and written communication as they will be strong in Grammar and its usage.
- The students can express a thorough command of English and its linguistic structures.
- The students will be familiar with the textual genres including fiction, non-fiction, poetry, autobiography, biography, journal, plays, editorials etc.

#### Course Outcomes

- On successful completion of the programme, the students are introduced to communicative skills, to define, classify and understand the methods of communication, to improve their LSRW skills, to enable them to practice those skills in their daily life.
- To gain knowledge on fundamental principles of English grammar including parts of speech, sentence types (simple/compound/complex sentences), subject-verb agreement, pronoun usage, punctuation etc.
- To learn the literary, societal, cultural and historical background of the greatest English

#### writings penned by Indian Authors

- To familiarize students with the literary texts of ancient and modern literature written by

#### great writers of English.

- To obtain adequate information on colonization and post-war consequences through the literary, cultural biographical and historical background of the greatest writings in Commonwealth literature.

#### Department of Commerce Programme Outcome

- This programme provide well trained professionals for Industries, Insurance Companies, Transport Agencies, Banking sectors, Financial companies, Warehousing etc. to meet the well trained manpower requirements.



- The graduates will get hands on experience in various aspects acquiring skills for Marketing Manager, Selling Manager, over all Administration abilities of the company.
- It provides students with the knowledge and technical skills in the accounting and financial fields.
- The students should possess the knowledge, skills and attitudes during the end of the B.com degree course.
- By virtue of the training they can become an Manager, Accountant, Management Accountant, Bank Manager, Company Secretary, Professor etc.

#### Course Outcomes

- The student should have a thorough knowledge on the accounting practice prevailing in partnership forms and other allied aspects.
- On the successful completion of this subject the students acquires the knowledge about the various types of business organizations and office management.
- To enable the students to learn principles and concepts of Accountancy.
- The students are enabled with the knowledge in the practical applications of accounting.
- The students should be well versed in the fundamental concepts of auditing, entrepreneur, knowledge in the finance institution, project report incentives and subsidies.
- This course aims to provide an in-depth knowledge on the provisions of Income Tax and to familiarize with recent amendments in Income-Tax.
- To keep the students conversant with the ever-enlarging frontiers of Cost Accounting knowledge.
- The student should be able to work efficiently in MS-PowerPoint and Tally.
- This course enables the students with the knowledge about the Capital budgeting , Working capital, cash management and financial management techniques.
- The student acquires the knowledge in the Management Accounting Techniques in business decision making.
- To understand the nature of human resources and its significance to the organization.

#### Department of Physics Programme Outcome

- Physics is a branch of science that studies matter and its motion through space and time, along with related concepts

such as energy and force. Physics is one of the fundamental sciences because the other natural science deal with systems that seems to obey the law of Physics. According to Physics, the physical laws of matter, energy and the fundamental forces of nature govern the interactions between particles and physical entities (such as plants, molecules, atoms or the subatomic particles).

- Physics deals with a wide variety of systems, certain theories are used by all physicists. Each of these theories were experimentally tested numerous times and found to be an adequate approximation of nature.
- Physics uses mathematics to organize and formulate experimental results and from which new predictions can be made.
- The results from physics experiments are numerical measurements. Technologies based on mathematics, made computational physics as active area of research.
- The theory of classical mechanics accurately describes the motion of objects, provided they are much larger than atoms and moving at much less than the speed of light.
- To provide the detail study of atom and the behavior of atom in various states.

#### Course Outcomes

- The students will demonstrate a scientific knowledge of the core physics principles in Mechanics, Electromagnetism, Modern Physics and Optics
- The student will determine the appropriate level of technology for use in experimental design and implementation, analysis of experimental data and numerical and mathematical methods in problem solutions
- The students will demonstrate a purposeful knowledge of scientific literature and ethical issues related to physics
- The students will effectively communicate their knowledge of physics from basic concepts to specific detailed presentations through a variety of oral, written and computational modalities
- To acquire the basic knowledge of mechanics, properties of matter and gravitation
- Learn motion of bodies and sound waves
- To inspire interest for the knowledge of concepts in physical and geometrical physics

#### Department of Chemistry Programme Outcome

- Students will demonstrate an understanding of major concepts in all disciplines of chemistry
- Students will employ critical thinking and the scientific method to design, carryout, record and analyze the results of chemical experiments and get an awareness of the impact of chemistry on the environment, society and cultures outside the specific community.
- The ability to explain chemical nomenclature, structure, reactivity and function in their specific field of chemistry.
- The design and execution of the experiment should demonstrate an understanding of good laboratory and the proper handling of chemical waste streams and also explain how the applications of Chemistry relates to the real world.

#### Course Outcomes

- Students will gain an understanding of methods of analysis related to chemical analysis goals such as detection of elements.
- Enable the students to get understand the laws of thermodynamics and the Computer C Programming.
- After completing this course, students must have a basic knowledge of textile chemistry for an understanding of the chemical structure and properties of textile fibers and the properties of textile percipients and dyes.
- To understand the principles of radio activity
- To study the magnetic properties of molecules, chemical kinetics and photo chemistry.
- To enable the students to learn about classification of polymers- methods of preparation of polymers, different types of polymerization, molecular weight of polymers.
- Students to learn about electro chemistry.

#### Department of Botany

##### Programme Outcome

To inculcate in students the scientific study of plants which in learn is used in many aspects of human life. Plants being necessary for supporting all life forms on earth, either directly or indirectly. Its study helps in better understanding of our selves at the cellular and genetic level.

##### Course Outcomes

- Students will be able to define and explain major concept in the biological sciences.
- It will help the student to use biological instruments in proper and correct way .
- It will enable the students to explain and apply the scientific method including designing

and conducting experiments and testing hypotheses.

- Students will be able to communicate biological knowledge in oral and written form.

#### Department of Zoology Programme Outcome

To understand the nature and basic concepts of Zoology. To understand the analysis of relationship among animals, plants, microbes and environment. It provides insight into how "Life" works and consequently, how we work. The concept of students is cleared in the laboratory of Bio- Science.

#### Course Outcomes

- Students will be able to demonstrate the ability to read, understand and critically review scientific information
- Students will be able to demonstrate ethical conduct in scientific activities.
- Students will be able to recognize the relationship between structure and function at all levels: molecular, cellular and organism.

#### Department of Mathematics

#### Course Outcomes

- Demonstrate basic manipulative skills in algebra, geometry, trigonometry and beginning calculus.
- Apply the underlying unifying structures of mathematics and the relationships among them.
- Demonstrate proficiency in writing proofs.
- Investigate and apply mathematics problems and solutions in a variety of contexts related to science, technology, business and industry and illustrate these solutions using symbolic, numeric or graphical methods.
- Students can understand the foundation of Mathematics.
- They are able to perform basic computation in higher Mathematics.

- Students are able to develop problem solving skills
- They are able to communicate Mathematical ideas with others.
- They can enhance the quality of analysis and research in different mathematical fields.

#### Department of Economics Programme Outcome

- A degree in economics provides you with a solid foundation for a carrier in business, government or with the nonprofit organization. In this programme you will study how societies, governments, households and individuals create, use, manage and distribute resources.

#### Course Outcomes

- Understand the behavior of Indian and world economy.
- To develop the financial literacy for profitable investment.
- To make students aware of the issues of inflation, unemployment, poverty, GDP and

#### Balance of payment.

- It develop the skill to make better decisions in business environment and even in your

#### personal choices.

- To impart the knowledge of Banking, Marketing and different sections of economy so that students will get job opportunities in different economic, financial, banking, marketing and other sections of economy.
- Economists are vital in helping, predict and study responses to changes in policy and

market changes, which is an important skill in today's changing business environment.

- Economists also study and help in developing public policies like health care and educational reforms.

#### Department of History

#### Programme Outcome

- The Master of Arts in History is a broad- based programme that has specific goals, including : engaging the mind and

imagination of those who study history ; introducing students to worlds, times, places and cultures including their own in a way that they have never thought before

#### Course Outcomes

- To create interest towards the cultural and historical background of India.
- To understand the various historical incidents and to help students for preparing

competitive examination.

- To help the students to identify and evaluate conflicting interpretations.
- It inspire the students through bravery and courage of our forefather.
- It inculcates critical thinking, reading, writing and research skills among students.

#### Department of Hindi

##### Course Outcomes

- Students can work anywhere in India, as they know Hindi- Our National Language. In many other countries also, Hindi is used as an Official Language as well as second Language. So they can easily be employed in those countries also.
- As they are practicing translation from Hindi to English and English to Hindi, they can become translators in many Central Government Offices. They are learning poetry and grammar- so they can become creative writers or poets or authors
- By reading and observing Drama's and one act plays they can become good actors.
- By having good communication skills and command over language one can becomes good speaker. Having good command over particular language one can present himself in better way.
- It will also develop the reading and writing skills of students. It inculcates communication skills as well as ethical and moral values among students.

#### Department of Political Science

##### Course Outcomes

- It understands inspires political philosophy, ideologies and



the nature of Indian

Constitution.

- Comparative study of international politics and role of women in politics.
- It understand the students different types of Government and their policies.
- It helps the students to understanding responsibilities and rights of the citizens of a country.
- It helps the students what is happening in the countries around the world, issues the people are facing or new laws are being implemented.
- It understand the structure and working of the state, the separation of power, the judicial and

legal system, scheme of welfare and social services.

Department of Geography

Course Outcomes

- It develop the skills including critical thinking, problem solving, reasoning, analysis, interpretations and synthesizing information's

and communication literacy, media and internet literacy, data interpretation and analysis and computer programming.

- It imparts the knowledge about different places on earth and how they relate with each other.
- It help the students to identify and appreciate important events and National and International policies; make better and informed decisions regarding the best use of National resources.
- It help the students to know about the relationship between human being and the

environment and the general process of natural resources.

- It enable the students to understand how population growth and technological advances

affect the environment.

- It help the students to gain the understanding of



International matters and multicultural concerns, read maps, interpret local and global information and understand International networks for trade.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed the teaching, learning and assessment strategies in tune with its vision and mission of the college. Each department has a different proposed outcome for each courses. For evaluating this, the college has a common assessment system. The progress and performance of each student throughout the program is monitored through an organized mechanism. The internal evaluation is based on two centralized examinations, first at the end of odd semester and the second at the end of even semester. Assignments, seminars and attendance are also considered. This strategy facilitates the continuous monitoring of students' progress.

- Internal and model examinations are scheduled and conducted as per the University examination calendar.
- Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes.
- Each semester minimum two assignments are given to students and are taken into account for the internal assessment score.
- ICT enabled seminars are assigned to students and the weightage in internal assessment is given according to the performance in seminar.
- Individual projects are given to PG students and group projects are given to UG students for assessing the Course Outcomes as well as the Learning Outcomes of students.
- Formative assessments are conducted by the University in theory and practical examinations to evaluate the Program Outcome.
- Viva-voce is also conducted at the end of the program by the University and the score is included in the end semester assessment sheet.

- Program wise and course wise analysis of the examination results is done at the department level as and when University notifies the results. It gives an account of the program outcome and course outcome.
- Feedback is collected from stakeholders such as students, parents, alumni etc. to analyse the student performance and program specific outcome. Remedial measures are effectively implemented to improve the program specific outcome.
- College is keeping a database of student placement details and it is used to analyse the status and progression of employment.
- The Physical Education department keenly observes the performance of students in sports and takes measures to maintain consistency in the performance.
- The factors necessary for academic excellence like availability and accessibility of learning resources, timely appointment of faculty/ guest faculty, Faculty improvement Programs for teaching staff, infrastructural requirements etc are reviewed by the College management with the assistance of IQAC .
- The general discipline in the campus is monitored by the College Discipline Committee.
- New initiatives of the Government of Haryana such as Passports are implemented by the College through which students can achieve the Program Outcomes.
- Classes for improvement of communication skills and soft skills, coaching for competitive exams like NET, Civil service etc. are conducted.
- A well designed central library, language lab, etc offer example learning resources to students and teachers.
- Encourages students to participate in exhibitions, Seminars and management fests conducted in the college as well as by other institutions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1558

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.gncsirsa.com/sss>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

There is no such practice in our College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute promotes regular engagement of faculty, students and staff with neighborhood community for their holistic development and sustained community development through various activities. Every Year, programme are organized under which students and staff participate voluntarily in community based activities with neighborhood.

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community.

- Various awareness programs, workshops, rallies and road shows with themes like cleanliness, green environment & tree plantation, gender sensitization, traffic rule awareness, and empowerment of girls and women are organized.
- Continuous voluntary activities by students to maintain cleanliness in and around the Campus, create awareness about the role of clean environment in human health.
- Two Blood Donation camps have been organized.
- Awareness of Legal Rights

NSS organizes a residential seven days camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, and water conservation. Shramdan Campaign by the staff members, Environmental awareness, Women empowerment, National Integrity, Blood donation camp, Health checks up camp, Road safety etc.



Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, No vehicle day, organizing visit to Orphanages, Voters awareness, Health check -up camps, Blood donation camps, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

The College has made its noteworthy contribution to the society and environment by making a participation to promote College-Neighborhood-Community network. Major emphasis is given on student engagement, service orientation and holistic development of students contributing to good citizenship. NSS unit and a team of committed faculty members engage students in the community development programmes.

Annually, NSS unit organize health, blood donation and haemoglobin checkup camps in collaboration with government and non-government organizations. Also, physicians are invited to deliver their talk on health, nutrition and girls' related issues. These activities among students make positively impact on health awareness and personal hygiene. Working together with other individuals, students learn to negotiate, communicate, manage, conflict and lead others. Such programmes sensitize the student volunteers towards the social issues and take challenges of the lesser privileged sections of the society. Involvement in these extension and outreach activities the students develop critical thinking skills and time management. Working outside the college campus and with diversified social groups of peoples allows students to gain more self-confidence, autonomy, and appreciation for others. These activities help them to become good leaders and well mannered citizens.

- Students are always ready to donate blood in case of emergency. NSS volunteers had visited a number of hospitals to voluntarily donate blood.
- Students conduct cleanliness, health and hygiene awareness programmes in and around nearby villages, hospitals, bus stand and railway station.
- The college has an NSS Unit with a trained faculty member as the Programme Officer. 100 students are enrolled with the Unit. The NSS unit of the college actively participated in the



following community services:

- Cleaning the environment
- Plantation of trees and plants,
- Adoption of Villages/Slum area
- Legal Aid Programmes,
- Adult Education
- Community health programmes,
- Blood donation camps,
- Prevention of drug addiction

During this year, two Blood Donation Camps have been organized in association with Red Cross Society, and more than 137 units of blood have been donated by the students and faculty members of the college.

NSS volunteers frequently visit Orphanages, Old Age Homes and extend necessary help to the needy.

Foot rallies are generally conducted to sensitize the community at large on different issues like donating blood, AIDS awareness, environment protection etc. Adult Literacy Programmes, awareness programmes and rallies were organized regarding road safety

The college is thus fulfilling its social responsibilities and contributing to community development and nation building.

The student volunteers visit neighboring localities and conduct various activities regularly. Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the year. College organizes and participates in various extension activities with a dual objective of not only sensitizing the students about various social issues but also contribute to the community and strengthen community participation. The NCC and NSS college units take part in various initiatives like

1. Swachh Bharat initiatives
2. Blood donation camps
3. Awareness programs on Road Safety
4. Environmental protection

Blood donation camps in the College are regular feature (twice a year) whereby students and staff donate blood for the cause. The camps facilitate blood drawn up to 100-150 units which is sent to Red Cross Society, Sirsa.

At the same conservation programs organized in the college. All these extension activities have given the participants exposure to cases of unjust deprivation and have created strong motivation for alleviation of this injustice. Apart from this the significance of clean surrounding, hygiene, sanitation in the neighborhood, garbage disposal, and sensitizing the community at large to these vital issues. All these initiatives have gone a long way in holistic development personality of the participants of these Programs.

Programs on women empowerment creates awareness among girl students of their condition and their rights, and among boys a sensitivity towards problems of women, leading to decreasing of gender bias. All these leads to informed, balanced and responsible citizenship. The activities listed above are indicators of the manner in which multiple issues of social, political and economic significance are discussed and dealt with in order to create sensitivity and understanding among students and contribute to the balanced development of their personality, so that committed and ethically informed citizenship is created.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

18

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

13

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

733

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are 5 Building Blocks in the College namely Administrative Block also known as Arts Block, Commerce Block , Science Block and PG Block. In these blocks there are 49 classrooms and 3 Chemistry Labs, 3 Physics Labs, 2 Zoology Labs and 2 Botany Labs, One Psychology Lab and 2 Geography Labs. In addition to it, there are 7 computer Labs having total 193 computers in the college. There are 12 smart Boards and 4 Smart Interactive LCDs used as teaching aids.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Details for Infrastructure available for Cultrual Activities :**

1. There are two departments specially to enhance the cultural activities of the college Music (Vocal) and Music (Instrumental).
2. There are two stages availble in the college first is for small gathering in the front of Administraive Block and another is in the college ground.
3. In addition to it, a Mutipurpose Hall in built Audio-Video Aids is also available for cultural activities.

**Details of Sports Activities**

1. Indoor Gym and Outdoor Gym both are avaiable in the Campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

**12**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9425456

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with SOUL 3.0 software which is a robust ILMS. The college maintains the server and clients for issue and return of books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-

D. Any 1 of the above

books Databases Remote access toe-resources	
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
49689	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
17451	
File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
Yes, Our college updates its IT facilities time to time and as per requirement. In this year we have updated our internet/browsing facities.	



1. We are using a separate lease line for video conferencing.
2. We have connected all the office computers, computers of computer labs, computers of library through LAN (High Speed Switches)
3. We are currently serving the browsing needs with the help of Five Separate Fibre Lines 2 from BSNL of 400 MBPS per connection, and 3 from Airtel with 300 MBPS per connection.
4. Every department is fully equipped with Wifi router and Wired LAN also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

193

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

36293052

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Yes, We have enough funds to maintain the physical, academic and support facilities like laboratory, sports complex, computers and Classrooms and we are spending these funds to maintain these activities. In the academic year 2020-21, we have made the following expenditure to maintain these activities out of local funds

**Facilities**

**Particulars**

**Expenditure**

**Academic Facilities**

**Physics**

49800

**Academic Facilities**

**Chemistry**

2726

**Academic Facilities**

**Computer Sc.**

14266

Academic Facilities

Botany

9624

Academic Facilities

Zoology

9795

Academic Facilities

Biotech

0

Academic Facilities

Geography

56114

Academic Facilities

Psychology

19000

Academic Facilities

Music

0

Academic Facilities

Physical Education

0

Academic Facilities



Commerce

0

Academic Facilities

Maths

43312

Academic Facilities

Economics

0

Academic Facilities

SAF

5698

Academic Facilities

Pros.

0

Academic Facilities

Maz Fund

0

Academic Facilities

University Fund

6101290.8

Academic Facilities

RKF

840976.9



TOTAL

7152602.7

Physical Facilities

SUF

0

Physical Facilities

CCE

337650

Physical Facilities

AF

24658069

Physical Facilities

DF

0

Physical Facilities

HF

85234

Physical Facilities

BF

149015

Physical Facilities

H Exam

0



Physical Facilities

HCF

28546

Physical Facilities

NCC

495

Physical Facilities

Cycle

247317

Physical Facilities

Misc/Int.

16077.9

Physical Facilities

I Card

0

Physical Facilities

Cancer

0

Physical Facilities

Elect.

770289.1

Physical Facilities

Youth Red Cross Fund



194340

Physical Facilities

EVS Fund

34805.9

Physical Facilities

Sports Fund

285920

Physical Facilities

NSS Fund

57360

Physical Facilities

NSS Grant

0

Physical Facilities

Library Security

738582

TOTAL

27603700.9

GRAND TOTAL

34756303.6

In addition to it, amount is spent out of State govt. Grant also.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3855

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

nil

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 443 550 506">File Description</th> <th data-bbox="555 443 1471 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 512 550 613">Link to Institutional website</td> <td data-bbox="555 512 1471 613"><a href="https://www.gncsirsas.com/">https://www.gncsirsas.com/</a></td> </tr> <tr> <td data-bbox="86 620 550 683">Any additional information</td> <td data-bbox="555 620 1471 683"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 689 550 815">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="555 689 1471 815"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	<a href="https://www.gncsirsas.com/">https://www.gncsirsas.com/</a>	Any additional information	<b>No File Uploaded</b>	Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>	
File Description	Documents								
Link to Institutional website	<a href="https://www.gncsirsas.com/">https://www.gncsirsas.com/</a>								
Any additional information	<b>No File Uploaded</b>								
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>26</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>nil</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1216 550 1279">File Description</th> <th data-bbox="555 1216 1471 1279">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1285 550 1339">Any additional information</td> <td data-bbox="555 1285 1471 1339"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 1346 550 1547">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="555 1346 1471 1547"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<a href="#">View File</a>	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>			
File Description	Documents								
Any additional information	<a href="#">View File</a>								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

26

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

105

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

5

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

58

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Various subject societies have representation of students for inclusiveness and administration. NSS and NCC too have a significant student representation.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

58

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION of the college has been registered on dated 18-02-2020. The registration number of the association is HR/11/2020/01368. The Alumni association strives to connect alumni (former students) of the college with each other and with the college. Vision of the association is to Connect the college to the global community of the college alumni for support and development. Objectives To create a community of alumni that fosters lifelong engagement with one another and institutions. To share members areas of knowledge and expertise, for the benefit of students and college. To increase employment opportunities through linkages with industries, companies, government and non-government. The alumni Association believes in creating and maintaining association with its alumni . It provides an interface for establishing a link between alumni , staff and students of the institute. The college



alumni are currently working at various positions all over the globe and providing their mettle in all spheres. The college wants to get various above-mentioned benefits by actively engaging the alumni through this newly formed association.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

National College, Sirsa ventured into its expedition in 1957 as a private college, with the assistance and encouragement of a visionary founder Sh. P.S. Multani, the then Sub Divisional Officer (Civil) in Sirsa, with the help of the inhabitants of the city who provided generous donations to the establishment of one of the premier institutions in the region. Initially the institution incorporated about 36 acres of land in the heart of the city. Later the geographical area of the institution was though contracted as a number of institutions i.e. Govt. College for Women, District Library, Bal Bhawan and Helen Keller Blind School etc.have been carved out of its land leaving only 18 acres with it. The establishment of the institution was perfectly in consonance with the rising need in the region to contribute in catering Higher Education to the youngsters and any other categorisation of people in the region. The institution incorporates streams from all walks of life i.e. humanities, Commerce and Science. The institution was initially affiliated with Kurukshetra University. Later It was taken over by Haryana Government in the year 1979 and nomenclature of the institution was changed and was designated as Government National College, Sirsa. Over the years its affiliating Universities have kept changing due to various governmental decisions and presently it

is affiliated to Ch. Devi Lal University Sirsa. During the past years this college has flourished in various cultural and sports activities and has achieved tremendously in academics. G.N.C, Sirsa has prodigious presence in the region and plays a pivotal role in dissemination of human values along with academics. The institution seeks to promulgate quintessential education in the adjoining regions.

#### VISION

The vision of the college is to impart higher education which leads to knowledge, freedom of expression, and respect for all genders, religions and cultures. Our vision is to produce generations of positive, practical, dedicated, and passionate future leaders who can transform the society and the nation.

We aspire to take our students away from the darkness of ignorance to the light of knowledge - Tamso Ma Jyotirgamay-(Hindi Version)- as symbolised in the logo of the college.

#### MISSION

i) To facilitate access to higher education of national standards in this educationally

backward, rurally dominated district of Haryana.

ii) To ensure easy access to higher education to all without any discrimination on the basis of caste, class, religion, gender, etc.

iii) To develop inquisitive and scientific temperament among the students.

iv) To develop awareness among the students about contemporary, socio economic, political

issues concerning international, national and local standards.

v) To make the students socially responsible and morally strong so that they could become

useful for the society as well as nation with the strength of their character.

vi) To nurture an ecosystem that promotes democratic values, and creativity

vii) To instil a culture of sensitivity to gender issues, to differently abled people and economically-weaker sections; and to marginalised communities

viii) To promote civic ecology practices on campus and beyond for a sustainable relationship between human community and nature.

Govt. National College Sirsa is one of the oldest colleges in Haryana which caters the academic need of students of city and nearby rural area as well in turn uplifts the rural community by facilitating quality education to their younger generations. Govt. National College, Sirsa is one of the colleges which provides quality education to our students and equip them with ethics, positive energy, constructive mindset, balanced and rational thinking and sense of social responsibility. In addition to the education, our college is ready to serve the society by various extracurricular activities with the help of committees and volunteers like NSS, NCC, Women Cell, Red Cross Society, 20 Subject Societies, Beti Bachao, Beti Padhao Committee and many more. Govt. National College Sirsa, has always preference towards the girls education and provide open environment to young girls to express their issues and help them immediately.

Education system has three-fold development of Teacher, Student and Society. In case of teacher fraternity, Govt. National College Sirsa is always ready to help them professionally by providing permission for FDPs, Orientation Courses, STCs, Refresher Courses. The prominent aim of College towards student community is not only to provide academic excellence but also overall development like sports activities, cultural activities, academic activities and fine-arts activities which are part of their day to day life. The third pillar is society which is also on our focal point and continuous efforts made towards awareness about Nasha Mukti Abhiyan, Road Safety Abhiyan, legal awareness under NSS, NCC, Red Cross Society and Legal Literacy Cell. Go green campaign is enforced in the college in all its functioning, which inculcates comprehensive environmental awareness and ecological culture in the students.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As we know the Principal is the Leader and primarily the foundation stone of the college. GNC, Sirsa is successfully following the path of decentralization and participative management as it is governed by various committees of teaching staff, non teaching staff, students (CRs) and Alumni's association which are helping hand to accomplish the future perspectives of the college. The college system comprises as more than 80 committees accommodating the entire teaching faculty as well as non-teaching staff. The committees are the self-governing bodies of the college which reflect decentralization and participative management. These committees are interwoven and cooperative while performing various tasks assigned to them resulting in good governance.

One of the most highlighted practices regarding decentralization and participative management is formation of college council which is serving the role of advisor to the college administration. The college council takes care of academic needs of the college and promotes qualitative teaching learning practices. Another fruitful step towards decentralization and participative management is well versed structure of functional committees which include teaching, non-teaching and student participation.

- Under the aegis of effective leadership of principal, all conspicuous functions of the college are distributed among various committees working for the development and discipline of the college such as purchase committee, student advisory committee, admission committee, workload & timetable various major committee are working.
- For Financial and executive matters, teacher represents as Bursar, SPIO and liaison officer works under CM window & GRMS in governing body.
- Teacher: Teacher are playing vital role to carry out functions of their departments as HODs. HOD effectively coordinates between Principal and staff council and faculties of their respective department to perform the responsibilities such as workload, distribution, Internal assessment, departmental

events and practical viva-voce of students. With the advent of new technologies, EDUSAT and smart class room committee are working continuously for digital progress of the institution.

- **Student:** To enhance the academic and creative development of students, student-centric committees such as cultural committee, placement committee and entrepreneurship development committee, sports committee play role to achieve the goal of the organisation.
- In addition to this, Principal consults with non teaching staff also in administrative matters on a regular basis and makes decisions based on their input. Overall, the college functions smoothly thanks to the efforts of faculty, non-teaching staff, and students, and it follows decentralisation and participatory management principles.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

To accelerate the speed of achieving proficiency and inculcate first-hand knowledge, the college is always ready to provide world-class infrastructure and best prospect. Various committees deal with the divided workload to frame accurate and efficient strategies. For the success of the institution, the involvement of every staff member has been ensured. A number of strategies have been acquired and followed for the upsurge of quality education under the guidance of principal and advisory bodies such as staff council and IQAC.

**Infrastructure:** In the streamline with strategic plan in context of world class infrastructure, the college has well equipped Multi Purpose Hall with the capacity of 250 participants to organise cultural and literary events, Seminar Hall with the capacity of 100 participants for academic activities like expert talks, extension lectures, seminars, webinars and conferences. The college is continuously engaged in improving sports grounds, indoor and outdoor playgrounds. The library, IT labs, staff rooms are getting air conditions as per the requirement to enrich the infrastructure.

**Academics:** To implement the strategies and perspective plans, in the field of academic enhancement, new PG course M.A. (History)- 40



seats and UG course BA Hons. (Economics)- 40 seats has been introduced in the year of 2017-18 for the continuous urge of students. To start these courses a proposal was sent to DGHE, after approval from DGHE, the college has sent application to affiliating university, CDLU Sirsa.

IT Up gradation: To step forward in the field of new technology, the college has taken initiatives to upgrade with IT Labs in various disciplines, Smart class rooms, wi-fi enabled campus, English language lab. College provide apprenticeship to ITI diploma holders to give them practical exposure.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Organizational structure of our institution is based on democratic pattern where principal is the torch bearer and enlightens all the significant committees such as governing body, administrative setup, and functions of various bodies as well as grievance redressal mechanism. The top to bottom organogram of the college include the main role of principal with staff council, IQAC committee, Finance committee, CM window and grievance redressal monitoring system which design the policies and procedure for successful administration of the college. These policies are implemented with the coordination of HODs of various departments in which student representatives also participate to get the academic and overall excellence of the college.

Staff Council as governing body: The staff council takes major decisions for the development with principal as inseparable part of the governing body. These decisions are related to infrastructure, administrative setup, teaching learning innovative skills, welfare



measures taken for the staff and students to achieve brilliance in academic field.

**Administrative Setup:** The principal of the college as chairperson convenes the various core committees for smooth functioning of the key administrative activities. The administrative staff plays a pivotal role in maintaining the college records in terms of annual college budget, daily attendance record, extra ordinary leave record (Maternity leave, Child Care Leave, Paternal Leave and Earned Leave etc.

In the finance committee, purchase committee and hostel committee, there is main role of Bursar who actively participates in financial matters regarding college expenditure in context of infrastructure building, internal finance and audit of the college as well as hostel.

The IQAC coordinator looks after all measures for academic performance indicators of the staff which gives away the growth of a student, teacher or an institution. He is overall manager of accreditation by NACC as well as other academic projects and programmes.

The college has constituted CM window and grievance redressal monitoring system to look after the aggravated grievances which are handle by SPIO and PIO of the college under the constant vigil of principal.

As being government college, all norms for the selection and promotion policies are prescribed by the DHE Haryana from time to time. The college also follows the rules and regulations set by affiliating university and UGC regarding course curriculum and examination.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Link to Organogram of the institution webpage	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and**

B. Any 3 of the above

## Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The success of an organisation depends upon the dedication and devotion of teaching and non teaching staff members. The college always envisions to ensure quality welfare measure to enhance the efficiency of its staff so that they work for the college to develop and take it to zenith of success.

#### Welfare Measures for teaching staff:

- Education Allowance facility is provided to teaching staff as per the Haryana Govt norms.
- Medical Reimbursement facility is given to teaching staff under the guiding principle of Haryana Government
- Faculty appointed prior to 2004 are eligible for pension benefits on Retirement.
- Maternity Leave, Child Care Leave and Paternal Leave are provided to faculties as per the norms of Haryana Government. Extra-ordinary leaves, medical Leaves, Casual leaves, Restricted Holidays are given as per Haryana govt. Rules. Compensatory leaves are allowed in lieu of work done during holidays as per CSR rules.
- One Month duty leave for orientation course and twenty one days duty leave for refresher course are sanctioned to newly appointed staff members as per norms. Duty leave are sanctioned to attend Conferences, Seminar and workshops to develop the research aptitude of the faculty members.
- Gratuity Scheme and GIS (Group Insurance Scheme) are available for teaching staff.
- Fully Air-Conditioned staff room, Library, Seminar room and

Multipurpose hall have been provided to create the working environment conducive to health and hygiene.

- Annual Increments and Grade Pay hikes are provided as per govt. rules.
- Advance Monetary support for House Building is provided to employees.
- Welfare Schemes: The entire staff is covered under the Group Insurance, State Life Insurance and Group Accident Insurance Schemes of the Haryana government.
- Leave Travel Concession: Subject to rules and regulations, the travelling expenditure of the employees to any place in India is refunded in every four years.
- Regular Health checkups of teaching staff.
- Various motivational and informative lectures are organized for teaching staff to have a better work life balance.
- Security: The College has installed CCTV cameras for the close monitoring of activities in the campus.
- Anti-Sexual Harassment Policy: A Women's Grievance Redressal Cell has been formed for addressing
- Canteen facility has been provided for the staff and students with hygienic, homely and nutritious food at affordable prices.
- Study Leave for pursuing PhD and research work is given.
- Annual and PhD Increments are given as per policy.

**Welfare measures taken for Non -Teaching Staff:**

- For non-teaching staff members, Employee Provident Fund and Gratuity scheme has been provided.
- Library facility and computers are permitted to use by staff members who wish to pursue higher education.
- Annual Increments and promotions are applicable as per Haryana govt. norms.
- Extra Ordinary leaves are available for non-teaching staff such as vacation leave, casual leave, Earned Leaves, medical leave and maternity leave for ladies staff.
- Medical Reimbursement facility is accessible for staff under the guidelines of Haryana Government
- Computer training has been provided to non teaching staff to make them well-versed with new technology,
- Regular Health checkups of non-teaching staff.

The college always takes keen interest to implement any of the welfare schemes launched by the government for teaching and non-teaching staff from time to time.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

GNC, Sirsa applies the PBAS performa to assess the performance of the teaching staff prescribed by the Haryana Govt. UGC has provided the guidelines for academic performance indicator score system for teaching and other academic staff in govt. and private colleges in Haryana colleges under Career Advancement Scheme. The API score will be considered in yearly performance basis for the purpose of CAS.

##### PBAS for teaching staff:

PBAS has three categories in which category I represent Teaching, Learning and Evaluation related activities with total score of 125 and minimum score required is 75. Category I include five activities i.e. lecture, practical as per allocation, lecture and practical in excess of state govt. norms, additional resources used for lectures taken, use of participatory and innovative teaching-learning methodologies and examination duties (Invigilation, Paper setting and evaluation). Category II represent Co-curricular, Extension and Professional Development activities with total score of 50 and minimum score required is 15 only. Category II include three activities student related co-curricular, extension and field based activities, contribution to corporate life and management and professional development activities such as seminar, conference,

STCs etc. Category III represents research and academic contribution with minimum score of 5 per year. The performance appraisal report is to be filled by the teaching staff in a given prescribed Performa. The PBAS Performa is the primary means of assessing a faculty member for the purpose of promotion under Career Advancement Schemes (CAS) and awards. The Performance Appraisal Reports (PBAs) provide good feedback to faculty. The overall report is further reviewed by the Principal and the Convener of IQAC and final performance functioning status is setup and confidentially recorded in the office. Secondly, ACR (Annual Confidential Reports) are filed by each and every teaching staff. Actually it will help to enhance the quality of the higher education system in our country.

#### ACR for Non-teaching staff:

The basis of assessment of non-teaching staff is annual confidential report in which their performance is measured in terms of duties and responsibilities assigned to them by the principal or their superiors. The duties performed by non-teaching staff are assessed by grade point granted to them as per efficiency of their performances. This process assists in continual progress in their performances.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts external audit as per haryana govt. norms.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded



**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

The college is a government institution, and its finances are governed by the general rules and regulations set forth by the Finance Department of the Haryana government, as well as the policy guidelines issued by the Department of Higher Education, Haryana. There are various sources of funding, and the college strictly adheres to government guidelines when it comes to resource mobilisation. The majority of financial resources come from government grants. Department of Higher Education, Haryana, approve these funds for a variety of purposes, including staff salaries, the conduct of various activities for students personality development, the upgrade of infrastructure, purchase of library books, buying of laboratory equipments , and other related activities.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and



**processes:**

Other than important work of collecting data for AQAR, the IQAC has been instrumental in improving the quality of teaching and research by regular inputs to all concerned based on feedback from students. It also provided inputs for best practices in administration for efficient resource utilization and better services to students and staff. Provided inputs for Academic and Administrative Audit and analysis of results for improvement in areas found weak.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution has established IQAC as per NAAC guidelines which conduct regular meetings to review the teaching learning process, performance of teachers & students, developmental work and learning outcomes. All the senior teachers of College Development Council and IQAC members take part in meetings to review the progress made.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.gncsirsa.com/nirf">https://www.gncsirsa.com/nirf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. National College aims to achieve gender equality at all levels - administrative, academic, co- curricular and extensions activities.

1. There is an active and vibrant Women Cell in the college that organises various activities to ensure physical and mental well being of the girl students and empower girl students. Some of the activities organised during the session were;

- Physical and Mental Health Awareness Camp' was organized under Women Cell dated Jan. 28-29'2021.
- A lecture on Gender and Literature organised on 08/03/2021
- Health Awareness Camp organised on 08/03/2021
- A lecture on Malnutrition, its Effects and Prevention ' organised during Poshan Mah on 29/09/2021
- Udhyaami bazaar organized on 23.10.2021to enhance entrepreneurial skills
- HB chek upCamp for girl students organised on 13 December 2021

2. There is equal representation of female staff in administrative bodies of the college and active and equal participation in functioning of the college.

3. The college encourages girl students to participate in various co-curricular activities of the college. The girl students enthusiastically participated in various co- curricular and sports activities during the session.

4. Prescribed curricula in several courses provide important platform to engage in discussions regarding gender issues.

M.A. (English):Literature and Gender

M.A. (Political Science):Gender is included in the following papers :

- Indian Govt. and Politics: Unit IV Gender Issues;
- International Relations: Unit IV Gender Issues:
- Human Rights in India: Unit IV Protection of Human Rights of Women
- Political Theory : Unit II Feminism;
- International Organization and Global Order: Unit IV Gender Issues

5. During the Induction Programme and mentor group meetings the students are sensitized to various gender issues.

6. There are fully functional Grievance Cell, Anti-ragging Cell and Committee for Prevention of Sexual Harassment.

7. Handbook of Code of Ethics and Conduct clearly states:

No student shall engage in any act of eve teasing or harassment. Any such act is punishable offence. Such matters can be reported to the Committee for Prevention of Sexual Harassment

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gncsirsa.com/gender-sensitization-plan">https://www.gncsirsa.com/gender-sensitization-plan</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://www.gncsirsa.com/specific-facilities-for-women">https://www.gncsirsa.com/specific-facilities-for-women</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Nil**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>E. None of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. National College, Sirsa makes conscious and concerted efforts to make the college an inclusive institution.

- The students that enrol in college come from diverse regional, linguistic and socio-economic backgrounds. The issues of diversity and inclusiveness are included in classroom teaching, induction program and mentor groups meetings to ensure that the students learn to respect and appreciate diversity.
- The College strictly follows the reservation policies of Govt. of Haryana.
- Special committees like the SC, ST and OBC Scholarship Committee, Women Cell, Committee for the Physically Disabled, ensure equity and parity at every level in the college.
- Inclusiveness is one of the core values included in the Handbook of Ethics and Code of Conduct of the college.
- The colleges collaborate with Haryana Transport Department to get passes for students commuting from adjoining rural areas.
- 
- The college offers several financial assistance/scholarships to facilitate economically weaker students.
- The teachers adopt a bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance.
- The co-curricular activities present and celebrate cultural and linguistic diversity.
- The students are encouraged to express themselves in the language of their choice while participating in literary and cultural activities.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes various initiatives to sensitize students and employees to the values ingrained in our constitution. A variety of programmes and activities are conducted to make them aware of their constitutional obligations, duties and responsibilities as well as rights so that they can act as responsible citizens.

- Our constitutional values are the guiding spirit behind the code of ethics and code of conduct of the college.
- The college commemorates Independence Day, Republic Day and Constitution Day every year.
- Legal rights awareness programmes are organised by the Legal Literacy Cell of the college to spread awareness among students of their constitutional rights.
- Other Cells and committees also organise programmes to raise awareness about legal rights and obligations as citizens.
- Important instructions related to various statutory bodies (Anti- ragging Committee, Prevention of Sexual harassment Committee) are displayed at prominent locations in the college.
- Good citizenship not only requires an awareness of the rights and obligations that citizenship entails but also needs active involvement and meaningful participation in the community life. The college fraternity engages with the local community in order to help, raise awareness and bring positive social changes.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.gncsirsa.com/students-as-responsible-citizens">https://www.gncsirsa.com/students-as-responsible-citizens</a>
Any other relevant information	Nil

<b>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b>	<b>D. Any 1 of the above</b>
<b>4. Annual awareness programmes on Code of Conduct are organized</b>	

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates days of national and international importance in order to highlight pertinent issues and promote universal values and ethics. The important days celebrated during the session are:

1. International Youth Day Celebrated - 12 August 2020
2. Independence Day Celebrated- 15 August 2020
3. Teacher's Day celebrated - 5 September 2020
4. First Aid camp on World First Aid Day-
5. Online Essay Writing Competition on Occasion of Gandhi Jyanti- 2 October 2020
6. U.N Day Essay Writing Competition (Online)- 24 October 2020

7. Constitution Day(2020) Celebration: Preamble reading - 26 November 2020
8. U.N Day Celebration and Essay Writing Competition - 24 October 2020
9. Republic Day Celebrated 26 January 2021
10. Participation of NCC cadets in Republic Day Parade at Shaheed Bhagat Singh Stadium, Sirsa
11. Health Camp Organised on International Women's Day-08 March 2021
12. A lecture on Literature and Gender organized on International Women's day- 8 March 2021

#### Discussion on World Consumer Right Day organized-16 March 2021

1. A speech competition was organized by History subject society on topic Jallianwala Bagh Massacare- 13 April 2021
2. International Yoga Day- Yoga at Home With Family- 21 June 2021
3. Blood Donation Camp on Doctor's Day, GNC Sirsa- 01 Jul, 2021
4. Independence Day Celebrated 15 August, 2021
5. Participation of NCC cadets in Independence Day Parade at Shaheed Bhagat Singh Stadium, Sirsa
6. Lecture on "BHAGAT SINGH KE VICHARO KI SUMKALEEN PRSANGIKTA" on Birth Anniversary of Bhagat Singh -28 SEP, 2021
7. Extension Lecture By Shri S.L.Singla on Gandhi Jyanti- 01 October 2021
8. Constitution Day Celebration and Preamble reading -26 November 2021
9. Poster Making Competition on Birth Anniversary of DR. C.V. Raman was organized - 9 November 2021
10. Activities of College Level Essay Writing Competition, Speech Competition, Mehendi and Rangoli Competition were organized to mark National Voter's Day- 22 Dec. 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## Best Practice-I

### 1. Title of the Practice: Digitalization of Financial Transactions

### 2. Objectives of the Practice

- To maintain transparency in financial transactions.
- To minimize paper work and streamline record keeping
- To make financial transactions faster and smoother

### 3. The Context

Making payments through cheques and drafts is a tedious and time consuming process. Many vendors show reluctance to supply goods or provide services because of the risk of delayed payments.

### 4. The Practice

The college has created a single account for all the online payments and started the process making payment through NEFT/RTGS and online banking. Payments for general purchase through GEM, for bus passes, LMS payment, and Leas line are preferably made through digital channels. Electricity and telephone bills are also paid digitally.

### 5. Evidence of Success

The college has made payments of worth Rs 25 Lakh approximately for around 70 transactions for the current financial year. Adaptation of digital payment modes has increased the efficiency of the transactions as payments are made in real time.

### 6. Problems Encountered and Resources Required

- Students do not feel comfortable with digital transactions because of lack of digital resources and skills.
- Additional digital infrastructure like more POS machines and digitally skilled staff are required.

## Best Practice-II

### 1. Title of the Practice SAHYOG - To collaborate with different agencies to help the community at time of crisis

### 2. Objectives of the Practice

- To equip students with necessary skills for active social engagement and response.
- To inculcate sense of social responsibility in the college community

### 3. The Context

The college, being a premier educational institution of the area, recognizes its social responsibility. The community also expects college community to use and apply its knowledge and skills for the good of society

### 4. The Practice

The college community responds to the needs of society and mobilizes its financial, human and social resources to help the community. During the COVID pandemic crisis the college staff and the students worked in collaboration with district administration and non- government agencies to provide financial assistance, to raise awareness and to promote vaccination.

### 5. Evidence of Success

- The college staff contributed Rs. One Lakh for COVID Protection and Cure Kits and the students assisted packaging of the kits.
- NSS volunteer motivated the people of neighboring villages for COVID vaccination.
- The college organized COVID Vaccination Camp- 386 people got vaccinated.

### 6. Problems Encountered and Resources Required

- The college needs to evolve structured mechanism to engage with society.
- The college needs to enter into formal collaborations with different agencies for community work .

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gncsirsa.com/best-practices">https://www.gncsirsa.com/best-practices</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is the oldest institution of higher learning of the area and has been serving the academic needs of the region by providing affordable and accessible quality education. The college is situated in the heart of Sirsa city. The rail and road connectivity of the city makes the college accessible to the students of the Sirsa district and adjoining areas of Haryana, Punjab and Rajasthan. Majority of the students of the college are from disadvantaged sections of society. The focus of the college is that no aspirant of higher education is deprived of education because of geographical, social or economic constraints. The college has affordable fee structure and offers many scholarships and freeships to the needy students. The Girls' Hostel provides accommodation at affordable rates. The college also runs evening shift for B.A. course for those students who work in order to earn. The college has oldest post graduate departments in the district and offers postgraduate courses in seven subjects. The college has modern infrastructure for sports and co-curricular activities. Various activities are organised for students to hone their talent and skills, to sensitize them to various social issues and engage them in the process of positive social transformation.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. IQAC is planning to introduce the practice of Academic audit from the next year.

2. IQAC is planning to form various policy documents for effective administration.

3. Feedback system and student satisfaction survey to be conducted more efficiently