OFFICE OF THE PRINCIPAL, GOVT. NATIONAL COLLEGE, SIRSA
LIST OF THE COMMITTEES FOR THE SESSION 2026-27

Memo No: 2249 **Date:** 29-07-2026.

In continuation of earlier Memo No. 2228 dated 27.07.2026, 2241 dated 29.07.2026, and 2248 dated 29.07.2026 the following Annual Committees are hereby constituted, after partial modifications, for the session 2026-27 for the smooth functioning of the College. These committees will come into force with immediate effect. Ex- conveners/in-charges of various committees are requested to hand-over their charge (if any), to the new in charge and get counter signature of the undersigned as early as possible.

1. New Committees may be constituted or changes in these committees may be done at any time as per the requirement.

2. All the Conveners of the committees must allocate/assign duties to their respective members. The members of various committees are directed to perform the duties assigned to them by the convener with sincerity.

The conveners/in-charges of various committees should note down the names of the faculty members associated with them. All concerned are directed to note down the duties as given below:-

Sr. No.	Committee Name	Convener & Members Name (Prof./Dr./Sh./Smt.)
1	**College Council**	**(Principal/Chairperson)** Anita Maria Satya Paul Preety Monga Surinder Kumar Janak Raj Gurnam Singh Vikas Nain
2	**Academic Affairs & Implementation/suggestions of National Education Policy – 2020 (NEP)**	**Principal** Vivek Goyal Naveen Kumar Meet
3	**ACR Collection & Checking of Results**	Ramesh Kumar Soni (Convener) Bablesh Jhorar Bharti Sharma Paramjeet Kaur Amandeep Rajdeep Kaur Shahbaj Akhtar Anil Kumar (L.A. Chemistry)
4	**Annual Prizes**	Ramesh Kumar Soni (Incharge, Sports Prizes, Cultural & Academic

		Prizes) Geeta Kumari Sarika Happy Priyanka Rani Ajay Kumar (L.A.)
5	**Annual Report/College Magazine Staff Editors**	Meet (Chief Editor and Annual Report) Karamjit Kaur (Co- Convener) ManishaRani (Editor Science Section) Amandeep(Editor General Awareness Section) Anita Maria (Editor Punjabi Section) Indra Jakhar (Economic Forum) Manju Mehta (Editor English Section) Gulabwati (Hindi) (Editor Hindi Section) Suraj Ranjan (Hindi) (Editor News Section)
6	**Anti-Drug & Anti Smoking Awareness Cell**	Sher Singh (Convener) David Kumar Paras Sethi Sarika Rishita ..... (1 Student from B.Sc.) .....(1 Student from Arts) .....(1 Student from Commerce)
7	**Anti ragging squad**	Principal (chairperson) Surekha (Convener) Sandeep Kumar (Hindi) Ritesh Chaudhary Lakhvir Singh Jaswant Priyanka Rani Sachin Kumar (Hostel Suptdt)
8	**Apprentices**	Surekha (Convener) Rishita Monika Raman Devi Vinod Bana, Clerk.
9	**Attestation of Forms, Issuance of Character & Residence Certificates**	**Science Students** Janak Raj Surekha **Arts & PG Students** Anita Maria Jeet Ram Manju Mehta **Commerce Students:** Preety Monga Samriti Kamboj Shikha (Clerk, For issuance of Residence and Character Certificates)

10	**Bursar, PFMS/Online Banking**	Surinder Kumar (Bursar)
11	**Bus Pass**	Ashok Kumar (Convener) Ramesh Kumar Soni (co-convener)B.A. 1st Year Sandeep Kamboj (co-convener) Navpreet Kaur All B.Com Shalini Arora BBA, PGDBA and M.Com Manish Kumar All B.Sc. Medical and PGDCA Kuldeep Kumar All B.Sc. Non-medical Sanjeev Kumar (Chemistry) B.A. 1st Year Sanjeet (Pol.Sc.) B.A. 2nd Year Lakhvir Singh B.A. 2nd Year Dinesh Kumar B.A. 3rd Year Jaswant Singh B.A. 3rd Year Amandeep Kaur (Pb.) All M.A.s Satpal All M.A.s Mandeep Kaur BCA Sachin Kumar Hostel Superintendent Vinod Bana Clerk Bharat Bhushan Clerk Gursewak Computer Work Suresh Kumar Lab Attendant
12	**Campus Beautification and Lawn Maintenance**	Surekha (Convener) Jeet Ram (NSS park) Samriti Kamboj (front main park) Sarika (lawn in front of canteen) Manoj Sethi (Lawn in front of Science Block) David Kumar (Lawn in front of History Department) Bablesh Jhorar In-charge Sports (Sports Complex) Sakshi Mehta (area behind commerce department) Amandeep Kaur (Lawn in front of Punjabi Department) Lakhbir Singh (area behind Punjabi Department)
13	**Campus cleanliness committee**	Ram Kumar (Convener) Subhash Chander (Geo) – Arts Block first floor Mohan Lal – Arts Block ground floor Suraj Ranjan – Car parking area Sanjeev Kumar – Science Block Shalini Arora– commerce Block Rishita - Principal office surrounding area Sanjeet Pol Sc. – Students Parking area Jagdeep Singh – area behind canteen Satpal Verma – library and surrounding area Dinesh Kumar – New Building Kuldeep Kumar – Playground Manish Kumar – canteen area Meenu Rani Hostel Suptd. – Girls Hostel
14	**Canteen & Refreshment**	Sher Singh (Convener) Mandeep Kaur (CS) Sandeep Kumar (Pol Sc) Raman Devi Ankita Vandana (Psy.) Rajdeep Kaur Minakshi

		Kuldeep Kumar Sarita (L.A.)
15	**Carbon Emission, Solar Power, HAREDA**	Amandeep (Eco.) (Convenor) Meet (Member) Rajveer Kaur Ritu Bhawna
16	**Centre for Academic Research and Internship Cell**	Satya Paul (Convener Academic Research) Surender Kumar(Convener Internship) Meet Sakshi Mehta Indra Jakhar Amandeep (Eco.) Rajveer Kaur Ritu Sarabjeet Kaur Harmanleen Kaur
17	**CM Window, Grievance Redressal & Monitoring System (GRMS), Social Media Grievances Complaint and CM Announcement**	Ramesh KumarSoni (Nodal Officer) Sandeep Kumar (Pol Sc) Anil (Geo)
18	**College Alumni Parents-Teachers Association Record of passed out students**	Principal (Chairperson) Surinder Kumar (Convener) Satya Paul Sher Singh Manju Bala David Kumar Rishita
19	**College Inspection and Affiliation with University and AICTE**	Jeet Ram (Convener) Sanjay Kumar (co-convener) (AICTE Portal) Veena Raheja ((co-convener) (CDLU) Bharti Sharma Sanjeev Kumar (Chemistry) Paras Sethi
20	**Conference/Multipurpose Hall**	Manoj Kumar (Incharge) Amit Kumar Karamveer (MPH) Jitender Kumar (Comp. L.A.) (Conference Hall)
21	**Counseling Cell**	Gurnam Singh (Convener) Vandana (Psy.)
22	**Court Cases**	Surinder Kumar (Convener) Gurnam Singh Sandeep Kumar (Pol Sc) Sanjeev Kumar (Chemistry) Pardeep Kumar DS(O) Dharamvir Sharma JLA
23	**Cultural & Co-Curricular Activities** **SPIC MACAY** **Drama Club** **Music Club** (singing & instrument) **Fine Arts club**	Samriti Kamboj (Convener) Seema Rani (Music) Sakshi Mehta Karamjeet Kaur Manju Mehta Ramesh Kumar Soni Sarabjeet Kaur

	Literary Society/Club **Performing Arts Club** (Dance) **Debate Society** **Hobby Club**	Rishita Gulabwati Meenu Rani Rajkumari Poonam Setia Shobha Jaswant Karamveer Singh (Tabla Player) Shikha (Restorer)
24	**Cycle/Scooter Stand**	Raj Kumar (Maths) (Convener) Ashok Kumar Sunil Kumar (Geography) Mahavir (Peon) (Cycle/Scooter Stand & Incharge Sweepers)
25	**Data management**	Naveen Kumar Ritesh Chaudhary Saroj Computer Inst. Kuldeep Arora
26	**Decoration**	Manju Mehta (Convener) Rajveer Kaur Ritu Vandana Katoch Subhash Chander Lakhvir Singh
27	**Differently Abled Persons (Divyang Jan)**	Manjeet Kaur (Convener) Paramjeet Kaur
28	**Dilapidation Fund**	Ritesh Choudhary (Convener) Urmila David Kumar …….. (Student Representative)
29	**Discipline Committee**	Vivek Goyal (Convener) Sakshi Mehta Ramesh Kumar Soni Veena Raheja Manju Bala (Pol Sc) Deepawali Devi Bharti Sharma Shalini Arora Sanjeev Kumar Raj Kumar (Maths) Subhash (Geo.) Dinesh Kumar Lakhvir Singh Manish Kumar Satpal Verma Raj Kumar (Geo)
30	**Driving License and Passport**	Manjeet Kaur (Nodal Officer) Mandeep Kaur Shahbaj Akhtar Sanjeet (Pol Sc)

		Jagdeep Singh
31	**Earn While You Learn**	Vivek Goyal (Convener) Veena Raheja Samriti Kamboj Harmanleen Kaur Saroj (Computer Instt)
32	**Educational Tour**	Jeet Ram (Convener) Amit Kumar Indra Jakhar Bablesh Jhorar Karamveer Singh (Tabla Player)
33	**Elections**	Sandeep Kumar (Pol Sc) Sanjeet (Pol Sc)
34	**Electricity Works (Maintenance, Purchase, New installation & Bills etc.)**	Sanjay Kumar (convener) Ashok Kumar (co-convener) (General Electricity Work) Sandeep Kumar (Hindi) for Repairing of Water Coolers/AC Paras Sethi (Physics)(Generators/Inverter/UPS Repairing) Ajay Kamboj (L.A., Physics) will Assist the committee
35	**Eligibility**	Manju Mehta (Convener) Geeta Kumari (Commerce) Meenu Bala (Commerce) Ankita (Science) Bhawna (Science) Sarabjeet Kaur (Arts) Urmila (Arts) Minakshi (Arts) Saroj (Computer Instructor)
36	**English Language Lab and Common PG Lab**	Meet (Convener) Amandeep(Eco.) Shobha Rani Neeru Bala Nisha (L.A.)
37	**Exam Branch (University Exam Form, Exam Conduct & Result), Internal Assessment, Practical Awards etc. Degree, DMC Distribution ERP Portal & Online Admissions**	Jeet Ram Sharma (Registrar) Bablesh Jhorar (Incharge University Affairs) Kuldeep Arora (Comp. Inst.) Rai Sahab (Clerk) Shikha (Restorer) **Online Admission Cell** Naveen Kumar (Nodal Officer) Sanjay Kumar (Physics) Saroj (Comp. Inst.)
38	**Extension Lecturers**	Gurnam Singh (Convener) College Bursar (Surinder Kumar) Naveen Kumar Sarika Happy HOD of concerned subject **(as and when required)** Shikha (Restorer) will assist the committee
39	**General Purchase**	Anita Maria

		Preety Monga Janak Raj **GEM Purchase** Vivek Goyal Amandeep (Eco.) Pardeep kumar DS(O) Saroj (Comp. Instr.)
40	**Health Centre and Red Ribbon Club & Disaster Management**	Manisha Rani (Convener) Rishita Mohan Lal Dinesh Kumar Poonam Sethi Sarita Rani (LA)
41	**HKRN**	Principal (Chairperson) Surinder Kumar (Bursar) Bablesh Jhorar Gursimran Kaur (Clerk)
42	**Hostel**	Karamjeet Kaur (Chief Warden Girls Hostel) Meenu Rani (Hindi) (Supdt.) Sachin Hostel Supdtt
43	**HRMS**	Pardeep Kumar, Deputy. Supdt. (Office) Sunil Kumar (Clerk)
44	**Infrastructure for Drinking Water & Maintenance of overhead water tanks and Toilet Sanitization**	Sandeep Kumar (Pol Sc) (Convener) Sunil Kumar (Geography) Shahbaj Akhtar Lakhvir Singh Mohan Lal Sita Ram Mahavir (Peon) Satnam (Sweeper)
45	**Internal Grievance Committee at work place for persons belonging to Scheduled Caste Community**	Gurnam Singh (Convener) Geeta Kumari Mintu Singh
46	**Internal Quality Assurance Cell (f) NAAC Academic Audit India Ranking/NIRF/AISHE etc./ Statistical Data Orientation/Refresher/FDP Courses, Sports Personal Achievements and Subject Societies Activities Record Nodal Officer of Institutional Development Plan/Model Sanskriti College**	Principal (Patron) Surinder Kumar (Co-ordinator) Janak Raj Meet Sakshi Mehta Indra Jakhar Bharti Sharma Amandeep (Eco.) Bhawna Harmanleen Kaur Sarabjeet Kaur Pardeep Kumar (Deputy. Suptd.(O)) Saroj, Comp. Inst. Kuldeep Arora, Comp. Inst. **Quality Assurance Cell**

		Principal (Chairperson) Dr Ashok Bhatia (Rtd. Principal GNC Sirsa) Dr. Prem Kamboj, (Rtd. Principal GNC Sirsa) Bhupinder Gupta (Industrialist) Kartar Singh RTI Activist Shishpal Kamboj, Ex Zila President, BJP Adv. Jagat Mehta Smt. Suman Sharma, MC **MSC:** Vivek Goyal Sanjay Kumar (Physics)
47	**Internal (Staff) Grievance Redressal Cell**	Principal (Chairperson) Anita Maria Satya Paul Preety Monga Surinder Kumar Vikas Nain Pardeep Kumar Deputy. Supdt.(Office)
48	**International Affairs and Overseas Committee**	Manju Bala (Convener) Geeta Kumari Bharti Sharma Amandeep (Eco.) Anil (Geo) Urmila Bharat Bhushan Sharma (Clerk)
49	**Learning Management System (LMS)**	Manjeet Kaur (Convener) Raj Kumari Mandeep Kaur (Comp. Sci.)
50	**Legal Literacy Cell/Club Human Rights Society**	Vikas Nain (Convener) Manju Mehta Geeta Kumari Bhawna Sarabjeet Kaur Sita Ram Sarita Rani (LA) Meenu Bala (Commerce)
51	**Library Advisory Board**	Principal (Chairperson) Vikas Nain (Incharge & Member Secretary) Amandeep David Kumar Kuldeep Arora Smt. Rachna Diwan, Rtd. Librarian (Special Invitee)
52	**Library, Soul Software, I-Card & College Magazine Management**	Sanjeet (Junior Librarian) Saroj (Comp. Inst.) Sunil (Restorer)
53	**Mike & Audio**	Manoj Kumar (Convener) Sanjeev Kumar (Chemistry) Ankita Karamveer Jitender Kumar will assist the committee
54	**MIS Portal**	Naveen Kumar (Nodal Officer) Rajni (Clerk)

55	**MoU and Associated Activities**	Vivek Goyal (Convener) Sanjay Kumar Sakshi Mehta Shalini Arora
56	**Name Struck Off**	Naveen Kumar (Convener) Sunil Kumar (Geography) Raj Kumari Mandeep Kaur Kuldeep Arora (Comp. Inst.) (Technical Team Member) Vinod Bana, Clerk (In case Sh. Vinod Bana is on leave then Smt. Rajni Kumari will do the needful).
57	**Nature Interpretation ECO Club Environment Club Adventure Club**	Vivek Goyal (Convener) Manisha Rani Rishita
58	**N.C.C., Mission Karamyogi and Ek Bharat Shresht Bharat**	Sher Singh (NCC Officer) Geeta Kumari Urmila Vinod Bana (Clerk)
59	**NSS Advisory Board**	Principal (Chairperson) Preety Monga Vikas Nain
60	**NSS Programme Officers and Swachh Bharat Summer Internship Scheme (SBIS) and Swachh Bharat Abhiyan**	Dr. Jeet Ram Sharma (Convener) Ramesh Kumar Soni Shahbaj Akhtar Manju Bala Bharti Sharma Sarabjeet Kaur Vinod Bana (Clerk) Bharat Bhushan (Clerk) Narender (Peon) Lakhwinder (Mali)
61	**Personality Development and Placement Cell & Wall Magazine**	Vivek Goyal (Convener) Sandeep Kumar (Pol Sc) Amandeep Manju Mehta Saroj (Computer Istt) Ram Kishore (J.L.A.)
62	**Internal Complaints Committee**	Preety Monga (Presiding Officer) Satya Paul Samriti Kamboj Karamjeet Kaur Sunil, Clerk Priya Nagpal J.L Adv. Chander Rekha External Member
63	**Printing and Invitation**	Sher Singh (Convener) Lakhvir Singh Dinesh Kumar

64	**Professional Ethics and Code of Conduct Committee**	Meet (Convener) Indra Jakhar Amandeep (Eco.)
65	**Property Record**	Janak Raj (Convener) Raj Kumar (Maths) Manjeet Kaur (Comp. Sci.) (Computerized record of property) David Kumar Narender Singh (J.L.A.)
66	**Public Relation, Media Club and Photography**	Satya Paul (Convener) Suraj Ranjan Raman Devi Gulab Wati Happy Kuldeep Arora (Comp. Inst.)
67	**PWD (B&R)/Public Health/ Sanitary fitting and repair and Building Maintenance**	AshokKumar (Convener) Sandeep Kamboj (Co-convener) David Kumar Paras Sethi Subhash Chander Geo. Satpal Verma Jagdeep Singh Ajay Kamboj (L.A. Physics)
68	**Repair Committee (Furniture/General repair/Paint/Aluminum Section/False Ceiling etc.)**	Raj Kumar (Maths) (Convener) Sher Singh Lakhvir Singh Satpal Verma Subhash Chander Sanjeet (Pol Sc) Sunil Kumar (Geo.) Dinesh Kumar Jagdeep Singh Partap Singh (J.L.A) Lakhvinder Singh, Mali
69	**Road Safety Club**	Principal (Chairperson) Ram Kumar Manjeet Kaur (Member Secretary) Sanjeev Kumar (Chemistry) NSS Senior Volunteer Student Student Union Members
70	**RTI**	Anita Maria, SPIO Preety Monga, ASPIO Manisha Rani Ravinder Kumar (Lib. Attnd.)
71	**RUSA & UGC Affairs**	Vivek Goyal (Nodal Officer) Sandeep Kumar (Pol Sc) (co-convener) Sachin Babal
72	**Sabka Saath Sabka Vikas**	Satya Paul (Convener) Manoj Kumar Manisha Sachin Babal
73	**Scholarships and Stipend (SC/BC Cell)** **Equal Opportunity Cell**	Ram Kumar **(Overall In charge)** **SC Cell&Equal Opportunity Cell** Mintu Singh **(Nodal Officer)** Deepawali Devi

		BC Cell Geeta Kumari **Meritorious Scholarship** Manjeet Kaur Mandeep Kaur Sunil Kumar (Geography) **Minorities Scholarship/Freedom Fighter Dependent** Sher Singh Ravinder Kumar (Lib. Att.)
74	**Senior Tutor/ Mentorship**	Preety Monga (Chief Mentor) Janak Raj (Mentor Science faculty) Sakshi Mehta (Mentor Commerce faculty) Manju Bala (Mentor Arts faculty) Manju Mehta (Mentor M.A Classes.)
75	**Sitting & Shamiana**	Gurnam Singh (Convener) Sunil Kumar (Geography) Mintu Singh Jagdeep Singh Sanjeet (Pol. Sc.) Lakhvinder Singh (Mali)
76	**Smart Class Room & Edusat, Networking, CCTVs**	Veena Raheja (Smart Class Room) Naveen Kumar (Networking) Sanjay Kumar (CCTV) Monika Rani (Edusat) Jitender Kumar (L.A.)
77	**Sports Board** **Sports Club** **Yoga Club**	**Board:** Principal (Chairperson) Anita Maria Satya Paul Surinder Kumar (Bursar) Vikas Nain Jeet Ram Bablesh Jhorar (I/C Sports) Manoj Kumar Naveen Kumar Vivek Goyal **Sports Club:** Amandeep Anil (Geo) Happy Sarabjeet Kaur Sanjeev Kumar Mintu Singh Sachin Babal Amit Kumar Sunil Kumar (Geography) Dinesh Kumar **Ground Maintenance** Lakhwinder under supervision of Sachin Hostel Sudtt **Yoga Club** Karamjit Kaur(Convener, Yoga Club) Ankita

		Monika Rani Minakshi (Member) Deepawali Devi (Member) Neeru Bala (Member)
78	**Staff Secretaries**	Satya Paul (Staff Secretary) Sakshi Mehta (Social Secretary)
79	**Stationery**	Sachin Babal (Convener) Shahbaj Akhtar Ritesh Chaudhary Bharat Sharma, Clerk will assist the committee.
80	**Student Grievance Redressal Cell**	Principal (Chairperson) Anita Maria Satya Paul Gurnam Singh Preety Monga Vikas Nain In-charges of Concerned Committee (Special Invitee) ----------, Student M.A II
81	**Students Indiscipline and Indecent Behaviour of Girls/Boys Students**	Satya Paul (Convener) Surinder Kumar Gurnam Singh Surekha Sanjay Kumar Meet
82	**Subject Societies and Science Exhibition Academic/Creative Writing/Literacy Society**	Vivek Goyal (**Overall Incharge**& Incharge Science Exhibition) Surekha + Bharti Sharma (Quiz & Essay Writing) Sarika + Bhawna (Chemistry) Karamjeet Kaur + Raman Devi (Hindi) Manju Bala + Sanjeet (Pol. Sci.) Manju Mehta + Shobha Rani (English) Minakshi + Vandana Katoch (Psychology) Harmanleen Kuar + Ritesh Chaudhary (Geography) David Kumar + Shahbaj Akhtar (History) Rajdeep Kaur + Amandeep (Economics) Seema Rani + Karamveer (Music) Sarabjeet Kaur + Happy (Punjabi) Jeet Ram Sharma (Pub. Add) Geeta Kumari + Navpreet Kaur (Commerce) Bablesh Jhorar + Raj Kumar (Maths) Bharti Sharma + Ankita (Physics) Surekha + Rishita (Botany) Manisha Rani (Zoology) Manjeet Kaur + Paramjeet Kaur (Computer Science)
83	**Time Table, Work Load & Introduction of New Subjects**	Veena Raheja (Convener) Naveen Kumar Sakshi Mehta Amandeep (Eco.) Raj Kumari
84	**Verification of Income Tax**	Surinder Kumar (Convener) Veena Raheja Naveen Kumar Samriti Kamboj

		Sunil (Clerk)
85	**Vermicompost Committee**	Bhawna (Convener) Amit Kumar (Geo) Anil (Geo) Rishita
86	**Website of College/Social Media (Facebook/YouTube etc)/CMS**	Paramjeet Kaur(Convener) Saroj Computer Inst
87	**Women Empowerment Cell** **&** **Beti Bachao Beti Padhao Abhiyan** **&** **Gender Champion & Gender Studies Society**	Meet **(Overall Incharge & Incharge Women Cell)** Karamjeet Kaur (In-charge Beti Bachao, Beti Padhao) Rajdeep Kaur Manju Bala Paramjit Kaur Geeta Kumari Sarika Ankita Gulabwati Vandana Katoch Amandeep Kaur Shobha Minakshi sNeeru Bala Nisha (L.A.) **Girls Common Rooms** Geeta Kumari (Overall Incharge) Manjeet Kaur, Science Common Room Urmila, Arts Common Room Sarita (LA, CSE)
88	**Youth Red Cross**	Principal (Chairperson) Manisha Rani (Convener & Counselor In-charge, President Red Ribbon Club) Sher Singh (NCC Officer) Jeet Ram Sharma Meet (Incharge Women Cell) Secretary, District Red Cross Society

Principal

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Sirsa